

# 2022 EAST JEFFERSON BROKER TOUR SCHEDULE

1. East Jefferson Parish is to be divided into THREE specific GROUPS on a three-week rotation for sales meetings, company tours, and BROKER TOURS. A consecutive three-week turnaround time is to be followed. REPEAT tours must be denoted at the beginning of the remarks. TOUR TIMES: Any 2-hour window between 11:00 a.m. – 2:00 p.m.

- a) **GROUP I-- Zips - 70001, 70002, 70005**
- b) **GROUP II-- Zips - 70003, 70006, 70065, 70062**
- c) **GROUP III-- Zips - 70123 (Harahan), 70123 (Old Jefferson), 70121 (River Ridge)**

JAN '22	DATE	GROUP	FEB '22	DATE	GROUP	MAR '22	DATE	GROUP	APR '22	DATE	GROUP
JAN	4	I	FEB	1	II	MAR	1	No Tour	APR	5	I
JAN	11	II	FEB	8	III	MAR	8	III	APR	12	II
JAN	18	III	FEB	15	I	MAR	15	I	APR	19	III
JAN	25	I	FEB	22	II	MAR	22	II	APR	26	I
						MAR	29	III			

MAY '22	DATE	GROUP	JUN '22	DATE	GROUP	JUL '22	DATE	GROUP	AUG '22	DATE	GROUP
MAY	3	II	JUN	7	I	JUL	5	II	AUG	2	III
MAY	10	III	JUN	14	II	JUL	12	III	AUG	9	I
MAY	17	I	JUN	21	III	JUL	19	I	AUG	16	II
MAY	24	II	JUN	28	I	JUL	26	II	AUG	23	III
MAY	31	III							AUG	30	I

SEP '22	DATE	GROUP	OCT '22	DATE	GROUP	NOV '22	DATE	GROUP	DEC '22	DATE	GROUP
SEP	6	II	OCT	4	III	NOV	1	I	DEC	6	II
SEP	13	III	OCT	11	I	NOV	8	II	DEC	13	III
SEP	20	I	OCT	18	II	NOV	15	III	DEC	20	I
SEP	27	II	OCT	25	III	NOV	22	NO TOUR	DEC	27	NO TOUR
						NOV	29	I			

There will be **NO** tours the week of Mardi Gras, Thanksgiving, Christmas, and New Years'. In the event of a tour falling the week of a holiday, the next Tuesday will be a continuation of the tour area in sequence.

A master plan for changes caused by unexpected events, i.e., a flood, must be formulated for all brokers.

- 2. Tuesday Tour Day Times:
  - a) Sales meetings to be conducted at regular broker times.
  - b) Houses to be toured are to be available for the **MINIMUM TIME of 2 hours**, but agents may choose the timeframe (ex. 11:00 a.m. to 1:00 p.m. or 12:00 to 2:00 p.m.) (longer if individual agents so desire)
  - c) HOUSES to be previewed by other Brokers are to be placed on the BROKER TOUR list and signified by an OPEN HOUSE sign on the property.
- 3. Houses scheduled to be toured are to be entered in the BROKER DATE listing fields, **BROKER TIME, BROKER REMARKS, MUST BE NOTED IF REPEAT TOUR.**
- 4. **For a list of homes on tour in the MLS, go to Search, Cross Property, and then XPROP/Open Hse/Brk Tour and search by date.**